

## EAST DRAYTON PARISH COUNCIL

### DRAFT

#### Minutes of the Parish Council meeting (held via Zoom) at 7pm on 16<sup>th</sup> March 2021

Present: Cllrs D Jopling (acting Chairman), A Stanley, P Darlow, S Manson, R Small, I Stephens. The Clerk and Mr S Ellis.

1. **Apologies for absence** : CllrR Bond, Dcllr S Isard, Ccllr J Ogle.  
There were no requests received from members of the public to access this meeting.
2. **Minutes of the meeting held on 19<sup>th</sup> January 2021** - approved and to be signed by the acting Chairman when practical.
3. **To consider matters arising from the above minutes:**
  - i. Village planters - Cllrs Manson and Darlow were thanked for refreshing the planters.
  - ii. The Clerk confirmed the Precept estimate documents had been submitted to BDC on 4<sup>th</sup> February 2021.
  - iii. Cllr Darlow confirmed the village newsletter was in preparation. There was further discussion as to the inclusion of information regarding tree-felling in the village and the possibility of a plant swap on Saturday 22<sup>nd</sup> May.
  - vi. There were no other matters arising.
4. **Declaration by Councillors of any disclosable pecuniary interest(s) in any agenda item.** Item 5 planning application 21/00120/OUT Cllr R Small.
5. **Planning**
  - Kushti Tan - the Chairman confirmed he had received an email from the BDC Enforcement Officer stating that the intention was to issue a Planning Contravention Notice to the owner this week.
  - Application 21/00120/OUT - as Consultees, the PC discussed this application at a planning meeting on 22<sup>nd</sup> February 2021 (Cllr Small was not present at this meeting due to disclosed pecuniary interest). There were no objections to the application (minutes available on request and on the website). The Clerk submitted the statement to BDC prior to the deadline of 3<sup>rd</sup> March 2021.
6. **Correspondence** - see attached sheet. No circulation file due to COVID-19. All correspondence ( including COVID-19 administrative and legal documents) distributed by email. In addition the Clerk received the S137 notification 20/21(£8.41 per elector).
7. **Urgent Business** -
  - It was agreed that the PC would prefer Face-2-Face meetings once these are allowed and the Clerk to respond to the survey.
  - Cllr Small asked for clarification on the date for the next Parish Council elections. The Clerk has confirmed that PC elections take place every 4 years and the last election was in May 2019. There were 2 vacancies following the resignations of Cllrs Goddard and Mackintosh. Only 2 nominations were received by BDC and the remaining 5 Councillors agreed to stand again. The 7 candidates were therefore elected unopposed. (Refer to the minutes of the meetings in March and May 2019).
8. **Meeting adjourned for public discussion - none**
9. **Finance - as at 28.02.21**
  - a. Income - nil
  - b. Accounts for payment -
    - NALC subscription £78.68 AGREED

- S Ellis - website upgrade £90.00 AGREED
- Clerk - quarterly salary - £241.00 AGREED
- HMRC - £60.20 AGREED
- Clerk expenses (Sept - Mar) - £16.32 AGREED
- S Bennett - PC laptop repair - £15.00 AGREED
- S Manson - village planters - £40.00 AGREED

- c. Balance TSB £4022.75 (includes £1872.48 reserve exNBS)
- d. New signatories - TSB advise putting this "on hold" as customers are not encouraged to visit the branch and this would be necessary.

**10. General Business**

- a. COVID-19 Volunteer Team - the Clerk reported that the team continued to function as before. It was acknowledged that the vulnerable residents of the village appreciated the help offered. A poster has been placed on the notice-board regarding Rapid Covid Testing at Retford Town Hall.
- b. BDC - Public consultation on proposed renewal of existing public spaces protection order, as relating to dog fouling and the need to keep dogs on leads in churchyards. The PC had no objections. ACTION - the Clerk. Cllr Stephens offered to research new notices for the village regarding dog fouling. ACTION - Cllr Stephens.

11. Date of next meeting - Tuesday 18<sup>th</sup> May 2021 at 7pm by "Zoom", unless actual meetings can be held. The APCM should also be held then but that is to be confirmed. Details to follow.

There being no further business, Cllr Jopling closed the meeting at 7:33pm and thanked everyone for attending the meeting.

Signed .....

Cllr D Jopling, Acting Chairman, EDPC

Dated .....

**DRAFT**